

# 2020 Health & Safety Protocols for Ice Rink Use

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## STAGE II

We are closely monitoring government changes to government policies and mandates, and Centers for Disease Control (CDC) guidelines, and public health advancements and will continue to make changes as necessary and appropriate.

JUNE 25, 2020

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3400 GRAND MARAIS EAST, WINDSOR, ON N8W 1W7 519-944-8000

# Welcome back to Central Park Athletics!

Central Park Athletics wants to make your visit here a safe and fun experience for everybody. That's why we prepared this guide to safe facility use. Its rules and policies will be strictly enforced to keep you and everyone else safe during our re-opening.

**The following rules and protocols are applicable throughout the Central Park Athletics' facilities and grounds. Tenant organizations may have additional health and safety requirements; please inquire with them before using their facilities.**

## 1. Employees & Guest Health

### PHYSICAL HEALTH

Before attending the facility, all staff and users are encouraged to complete a Covid-19 self assessment using the online tool available at [ehealthwindsoressex.ca](http://ehealthwindsoressex.ca). If you are feeling ill please do not enter the building. Symptoms of covid-19 may include **cough/fever/difficulty breathing/pneumonia in both lungs**. If you are experiencing any of these symptoms please stay home and seek medical assistance. Anyone entering the facility and all persons in their household must be following provincial guidelines related to physical distancing, quarantine, and/or isolation as it pertains to covid-19.

### PHYSICAL DISTANCING

Guests are required to practice physical distancing by standing at least 2 metres away from any other guest(s). Spaces have been labeled where visitors must stand/sit. Employees will be reminded not to touch their faces and to practice physical distancing by standing at least 6 feet away from guests and other employees when possible. The front desk and dedicated check-in stations will be modified to protect our guests and our team.

### HAND SANITIZER

Hand sanitizer dispensers will be placed at all entrances and high contact areas. We ask that you utilize them as you enter the facility and as needed.

### SIGNAGE (GUESTS)

There will be physical distancing markings on floors that guests are required to follow. There will be health and hygiene reminders throughout the facility regarding handwashing, cough and sneeze etiquette, group-size limits, etc.

### SIGNAGE (EMPLOYEE)

Signage will be posted in staff areas reminding employees of the proper way to wear, handle and dispose of masks, gloves, washing hands and to avoid touching their faces.

### EMPLOYEES & GUEST HEALTH CONCERNS:

Employees and guests are instructed to stay home if they do not feel well and are instructed to contact a manager if they notice a co-worker or guest with a cough, shortness of breath or other known symptoms of covid-19.

## 2. Employee Responsibilities

### HAND WASHING

Correct hygiene and frequent handwashing with soap is vital to help combat the spread of contagions. All employees have been instructed to wash their hands or use sanitizer every 60 minutes (for 20 seconds) and after any of the following activities: using the restroom, sneezing, blowing the nose, cleaning, sweeping, mopping, smoking, eating, going on break, and before and after starting a shift.

### COVID-19 TRAINING

All employees will receive training on covid-19 safety and sanitation protocols with more comprehensive training for our staff with frequent guest contact including customer service, cleaning and maintenance staff.

### PERSONAL PROTECTIVE EQUIPMENT (PPE)

Appropriate PPE will be worn by all employees based on their role and responsibilities and will follow government guidelines. Training on how to properly use and dispose of all PPE will be mandatory. Every employee will be provided with masks to wear while at the facility, (mandatory when in public areas.) Gloves will be provided to employees whose responsibilities require them to wear them, including Cleaning and Customer Service staff along with people in direct contact with guests.

### WEEKLY PRE-SHIFT & TIMEKEEPING

Weekly meetings will be conducted by our management team in order to ensure constant communication and proper PPE and sanitation procedures are followed and updated per the latest government guidelines.

## 3. Cleaning Products & Protocols

Our cleaning products and protocols meet EPA guidelines and are approved for use/ effective against viruses, bacteria, and other airborne and bloodborne pathogens.

### PUBLIC SPACES & COMMUNAL AREAS

The frequency of cleaning and sanitizing has been increased in all public spaces with emphasis on frequent contact surfaces including, but not limited to front desk check in stations, door handles, washrooms, tables, equipment, time clock/score board controls and standing areas.

## LOCKER ROOMS

All locker rooms will be locked. Each rink has 2 changing stations that will be sanitized before and after each use. Number of washroom users at any given time will be limited (as posted) to maintain physical distancing. Please obey all hand-washing signage. Soap and paper towels will be well stocked and garbage containers regularly emptied.

## STAFF AREAS

The frequency of cleaning and sanitizing will also increase in high traffic staff areas with an emphasis on control rooms, offices, stock and storage areas, washrooms and meeting rooms. Cleaning and sanitizing protocols are also in effect for mechanical rooms and others areas restricted to employee access only.

## SHARED EQUIPMENT

Shared tools and equipment will be sanitized before, during and after each shift or anytime the equipment is transferred to a new employee. This includes, but is not limited to computers, payment terminals, engineering tools, safety buttons, cleaning equipment, keys and all other direct items used throughout the rink.

## PROCEDURES

### 4. General – All Programs & Depts.

- A. If you are displaying any symptoms of respiratory illness or the flu, please stay home. Self-assess your condition using the online tool at [ehealthwindsoressex.ca](http://ehealthwindsoressex.ca) *before* coming
- B. No outside food or drinks inside
- C. Practice social distancing. Refrain from hugging, high fiving, gathering in groups, etc.
- D. Wash your hands before and after using our facilities
- E. All guests must enter the building through the proper designated entrances (see diagram back page)
- F. Refrain from spitting on the ice and throughout the facility
- G. All skaters and coaches must wear a face mask in the facility until they are going onto the ice
- H. All spectators are required to wear a face mask while in the building
- I. Non participants, parents and or guardians will not be permitted in the facility unless accompanying a minor needing assistance in which case only  
(1) parent/guardian will be granted temporary access, once assistance has been provided, please exit the facility through the designated exit and wait outside
- J. Restaurant and concourse viewing areas are closed

### 5. Skating/Figure Skating Lessons

- A. All skaters/guests must enter through the designated entrance for each rink (see diagram back page)
- B. Players must dress at home to the extent possible
- C. Locker Rooms will be locked
- D. Maximum number of persons (skaters/coaches/goalies) on the ice is 10
- E. Proper distancing must be maintained at all times. Contact drills, scrimmages and games are NOT permitted and all users must maintain 2-metre separation at all times. Pairs or dance training is allowed only if pairs reside in the same household
- F. Each group is allowed in the rink 10 min. prior to rental start time
- G. Only use the station and bench that you were assigned to when entering the building
- H. Skaters under 18 must be accompanied by a coach/instructor on ice at all times
- I. Skater and guest physical distancing markers have been laid out at each dressing station
- J. 1 washroom is available for each rink. Access is restricted (as posted) to a limited number of users at any given time
- K. After your rental, exit the ice, take off your skates and exit the building as quickly as possible through the designated exit.
- L. All players and guests must exit the building 10 min. after ice rental has finished
- M. Refrain from loitering or socializing inside or outside the building
- N. All skaters/coaches must wear a face mask while in the building

### 6. Rental Regulations

- A. All ice times are 50 min. in length
- B. All players and coaches must wear a face mask while in the building (not on ice)
- C. (10) Maximum number of people on ice
- D. Rate: \$199 per hour + taxes
- E. All ice payments must be made by money order, certified cheque, cash or credit card\* (\*may incur a 2% surcharge).
- F. Ice time is not finalized until payment, Ice and covid-19 waivers have been completed

### 7. Other Programs

Central Park Athletics has not yet established a return date for other programming. Upon doing so, we will provide the procedures for each program.

Windsor AAA Zone works collaboratively with Central Park Athletics to protect the health and safety of its coaches, players and other visitors. Both organizations require all facility users to strictly comply with all covid-19 rules and protocols.



# COVID-19 HEALTH & SAFETY PROTOCOLS ACKNOWLEDGEMENT



## PLEASE BE SURE THAT ALL OF YOUR PARTICIPANTS AND SPECTATORS ENTERING THE FACILITY ARE AWARE OF THESE FACILITY HEALTH AND SAFETY PROTOCOLS

### **Please self-assess at home, before coming to our facility.**

Use the easy online tool at [ehealthwindsoressex.ca](http://ehealthwindsoressex.ca)  
If you are experiencing any symptoms of covid-19 (cough, fever, loss of taste/ smell, difficulty breathing, etc.) please stay home and seek appropriate medical attention

- All visitors are required to follow social distancing measures at all times –2 metres/6 feet
- All visitors must enter through the designated entrance for their assigned rink or alternate entrance if provided (see diag. below)
- No spectators are permitted in the building (except temporarily per Procedure 4.1 re. adult accompanying minor, etc.)
- All facility users are required to wear a face mask while in the except as noted in this document, i.e. while on ice, etc.
- Physical distancing signage will be posted throughout the facility along with infection control signage re. handwashing, cough and sneeze etiquette, etc. Posted rules must be followed at all times
- No spitting on the ice or in the facility at any time
- All visitors must exit through their designated exit area
- All ice times are 50 min. in length
- Groups may enter the Arena 10 min. prior to ice time
- All dressing room and shower areas will be locked
- Chairs will be set up 2 metres apart for players to put their skates on in the designated rink area
- All groups are expected to exit the facility within 10 min.
- (10) Maximum number of people on ice including coaches, instructors goalies, etc.
- All ice payments must be made by money order, certified cheque, cash or credit card\* (\*may incur a 2% surcharge).
- No credits or refunds will be given
- Review our Hygiene Checklist before coming to our facility

**Anyone not following these required health and safety protocols will be required to leave the premises**

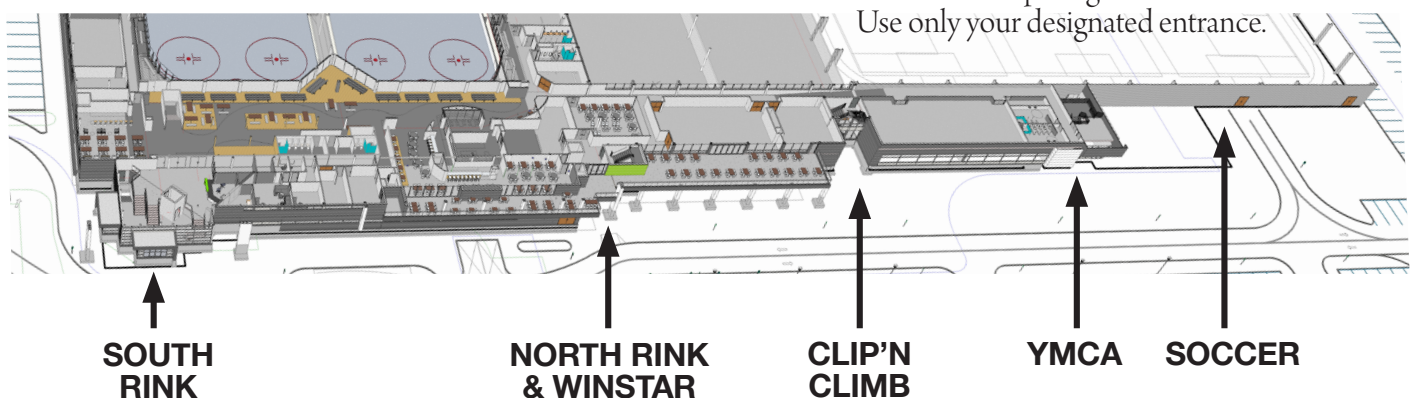
**I hereby agree to make all the participants with my booking aware of all of the policies and procedures laid out by Central Park Athletics. I understand that failure to adhere to those policies and procedures could result in loss of access without refund.**

Contact name (print clearly)

Signature

Date (DD/MM/YYYY)

## DESIGNATED ENTRANCES



Note: interior passages are restricted.  
Use only your designated entrance.